



VOLUNTEER APPLICATION

First Name _____ MI _____ Last Name _____

Address _____ City&State _____ Zip _____

Phone _____ Best contact method (circle): phone/ text/ email

Email _____

Availability (Circle all applicable):

Monday Tuesday Wednesday Thursday Friday Saturday No Preference

Morning Afternoon Evening I am interested in volunteering _____ hours per week.

Comments: _____

Please Note: Most volunteer opportunities are available Monday – Friday 9:00 AM – 4:00 PM and Saturday 9:00AM – 1:00PM. Some opportunities may also be available evenings and weekends.

Where are you interested in volunteering?

Eugene Springfield Either

What are your skills and interests?

What volunteer opportunities are you interested in learning more about? Please complete and return the enclosed Volunteer Opportunity Checklist.

Special Needs: _____

Comments: _____

In an emergency, notify:

First Name: _____ Last Name: _____

Address: _____

City/State: _____ Zip: _____

Telephone _____

Volunteer Acknowledgement and Release:

In signing this release, I acknowledge that I am volunteering for Catholic Community Services of Lane County, Inc. (CCS). I agree to absolve and hold harmless CCS from and against any blame and liability for any injury, misadventure, harm, loss, inconvenience, or damage hereby suffered or sustained resulting from participation as a volunteer for CCS.

I understand that information provided by clients and the content of discussions or other communications regarding clients and client information by CCS personnel are confidential and privileged. I understand that said information may not be divulged to any person outside of CCS without a court order. I promise not to divulge or otherwise make public such information whether obtained from clients or from CCS personnel.

I give permission to use any photograph, video recording or audio recording of myself, obtained during volunteer activities, in CCS informational material and for CCS publicity, training and promotional purposes and without compensation from CCS.

I read and understand the above.

Signature _____

Date _____

Print Name _____

**Signature of Parent
or Legal Guardian** _____

Date _____

Print Name _____

(Required for all volunteers under 18 years of age)

If you have questions or need more information, please call 541-345-3628 ext 316

OFFICE USE ONLY

Date Application Received: _____ by _____

Background Check Status: Approved/ Not Approved

Date Background Check Completed: _____

Date Volunteering Began: _____

Staff: Upon completion, attach form to completed background check form and submit to Volunteer Coordinator for processing.

Revised November 2015



PERMISSION TO PROCURE BACKGROUND CHECK

Please print legibly your name just as it appears on your driver's license. All information is required.

APPLICANT: LAST NAME FIRST NAME FULL MIDDLE

ALIAS NAME: ALIAS (last 7 years)

ALIAS NAME: ALIAS (last 7 years)

STREET ADDRESS: (NO PO BOXES)

CITY: STATE: ZIP:

DOB: SSN:

DRIVER'S LICENSE /ID #: STATE: EXP. DATE:

LIST CITIES OUTSIDE OF CURRENT COUNTY DURING THE PAST 10 YEARS (use back of form if necessary)

City: State
City: State
City: State

HAVE YOU EVER BEEN CONVICTED OF A CRIME? (YES/NO) If yes, please provide details and location of all convictions (Use additional sheets, if necessary):

Crime: Date: City / State:
Crime: Date: City / State:
Crime: Date: City / State:

INVESTIGATIVE CONSUMER REPORT AUTHORIZATION In connection with my application I understand that an investigative consumer report may be requested that my include information regarding my court records both civil and criminal, my driving records, educational and professional credentials and personal and professional references. This may come from either public or private sources and may contain information regarding my character, experience, work habits and reasons for termination from past employers. I understand that this document shall be kept on file and may be used at any time during my employment to procure an investigative report. I hereby release and discharge to the extent permitted by law, Catholic Community Services of Lane County, Inc, its employees, any individual or agency obtaining information for Catholic Community Services of Lane County, Inc., my personal and professional references, and my former employers, from any and all claims known or unknown, damages, losses, liabilities, cost, or other expenses arising from the retrieving, reporting and/or disclosure of information in connection with this background investigation. I also understand that I may (1) request in writing the nature of the information obtained and (2) request a written summary of my rights under the Fair Credit Reporting Act. I hereby agree that a photographic copy or a telephonic facsimile of this document shall be valid for all purposes present and future. I have read, understand, and agree with the above.

Signed: Date:

FOR OFFICE USE ONLY Requested by: Date: Program / Location: Location Code:

Volunteer Opportunity Checklist

Your Name: _____ Date: _____

Please check the volunteer opportunities that you would like to learn more about, and return this form with your Volunteer Application. Brief descriptions of each volunteer opportunity are attached (descriptions are yours to keep, don't return).

E = CCS Eugene Community Service Center, 1464 W. 6th Avenue

S = CCS Springfield Community Service Center, 1025 G Street

Food (E/S)

- Food Distribution
- Food Restocking/Organizing

Resource Center (E/S)

- Resource Center-Customer Service
- Resource Center-Hygiene Kits/Organizing/Filing
- Resource Center-Clothing
- Energy Assistant-Seasonal
- Customer Satisfaction

Outreach and Development

- Events Volunteer
- Special Projects Volunteer
- Driver
- CCS Ambassador
- CCS Help & Hope Tour Host
- Great Hour of Caring Table Host

Management and Admin (S)

- Accounting Assistant
- Administrative Assistant
- Volunteer Coordination Assistant

Social Services (S)

- Phone Interviewer
- Clerical Assistant
- Student Intern
- Family Events Volunteer
- Mentor
- Records Reviewer

Hands On

- Maintenance/Landscape (E/S)
- Vegetable Garden-Seasonal (S)
- Cleaning (E/S)
- Interior Design/Update (E/S)

More Opportunities

- Professional Services/Consultant
- CCS Board member
- Basket Project
- Prosperity Planner
- G Street OASIS (S)