

WHAT TO SEND TO YOUR ENERGY ASSISTANCE APPOINTMENT

ATTENTION: If you do not email or drop off necessary documents PRIOR to your phone appointment you will need to be rescheduled, as funding permits.

Email to: energydocs@ccslc.org

1. **Adult ID** for everyone over 18 years of age.
2. **Social Security Numbers** for everyone in household or other legal documentation which includes all household member's SSN. (Not required for the Helping Hands program.)
3. **Current Utility Bill** – Account must be active to receive assistance. Applicants who have EWEB must be the account holder or an authorized spouse/significant other recognized by EWEB.
4. **Proof of Income** for all household members including:
 - All Paystubs **received** in the previous month and those received up to the date of your appointment.
 - Current Benefit Letters for SSI, Social Security, Veteran's and Pension Benefits. Bank statements **can only** be used for SSI or Veteran's Benefits.
 - Proof of Temporary Assistance to Needy Families (TANF)
 - Reliacard, Child Support and Spousal Support statements
 - Unemployment documents
 - Proof of Self Employment
 - Documentation of any other income received in previous month

*The bill must be in the name of someone who lives in the household.